



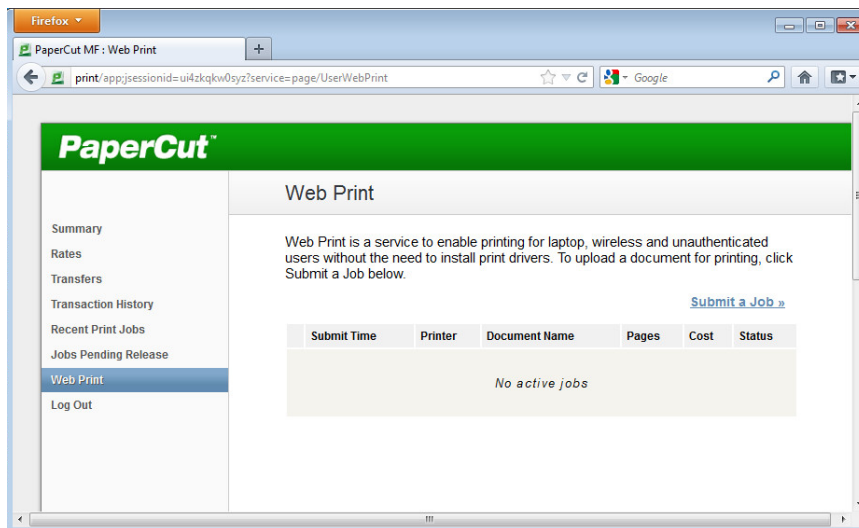
Nagle Catholic College Printing from BYOD



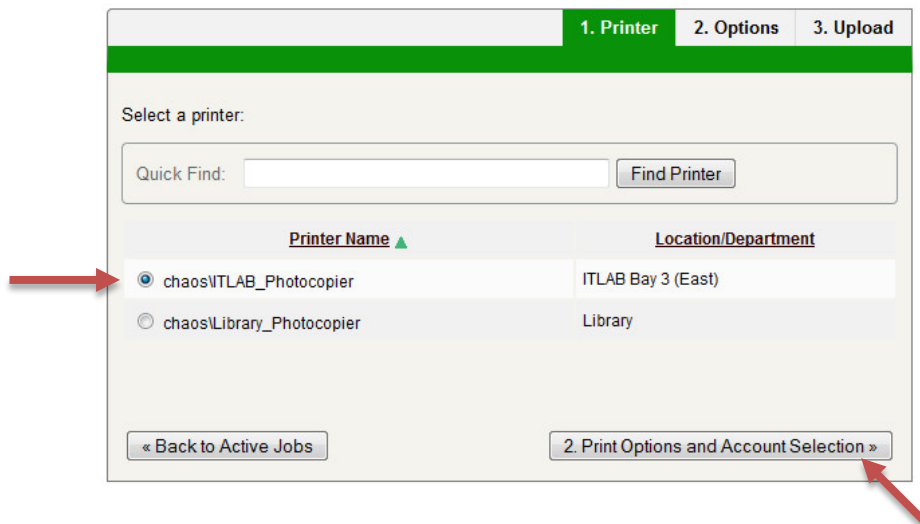
Printing from a personal Bring Your Own Device (BYOD) is very easy at Nagle Catholic College. Once you have gained access to Nagle’s Wi-Fi, you will need to open your favourite web browser. In the address bar type in <http://print> to log in to *PaperCut*.

You will then need to login with your network credentials (the user name and password for school PCs).

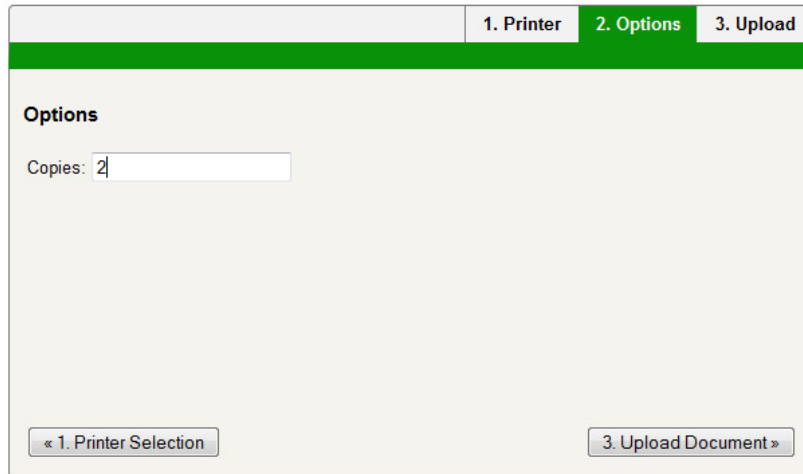
Once you have logged in, you will need look for ‘Web Print’ in the left side bar. Select it and click ‘Submit a Job >>’.



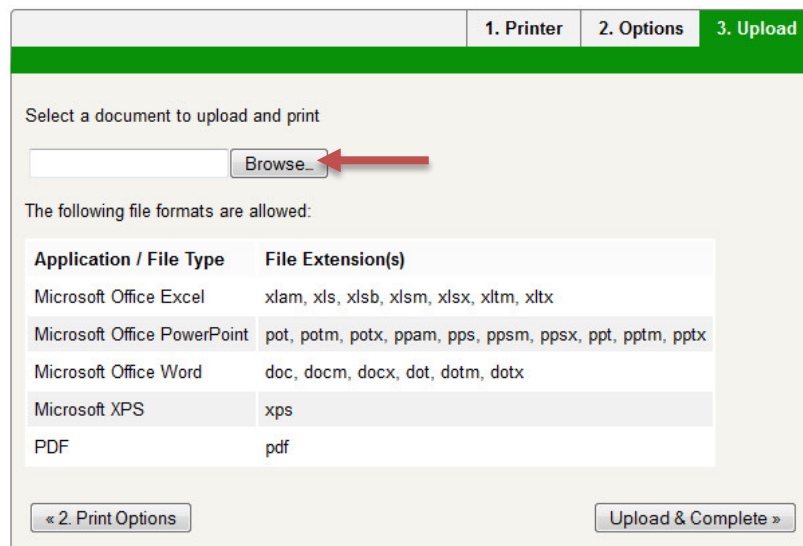
Next you will need to choose which printer. Click the radio button then proceed to the next screen.



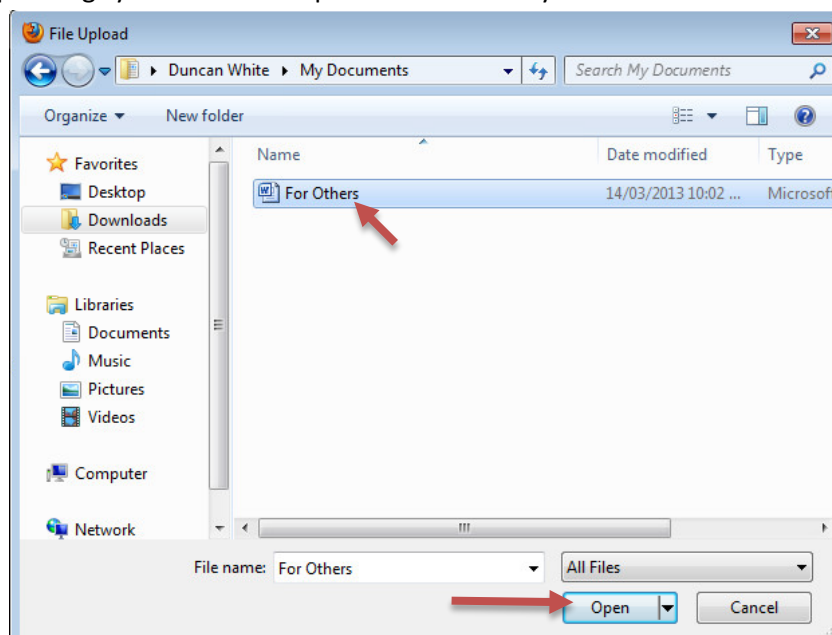
Next input how many copies you would like to print. In this example we will choose 2. Proceed to the next screen



The final section is where you upload your document to be printed. Take note and the files supported. These include Office documents, PDF and XPS. If you are sure your file is supported, click 'Browse...'



You will need to locate the document you wish to upload. In this case, a Word document has been chosen using Windows 7 as the operating system. Your computer or device may look different. Once selected choose 'Open'.



Once the browse window closes, choose 'Upload & Complete >>' and your done!

