



## POSITION VACANCY – ENGLISH TEACHER (PARENTAL LEAVE REPLACEMENT)

<b>Job Title:</b>	English Teacher	<b>Job Category:</b>	Teaching Staff
<b>Department/Group:</b>	English and Languages		
<b>Location:</b>	Geraldton Campus	<b>Reports To:</b>	Head of Learning Area – English and Languages
<b>Level/Salary Range:</b>	\$63, 758 - \$103, 049 depending on level of experience.	<b>Position Type:</b>	Full-time, Temporary Contract (Parental Leave Replacement)
<b>HR Contact:</b>	<a href="mailto:morgan.alison@ncc.wa.edu.au">morgan.alison@ncc.wa.edu.au</a>	<b>Commencement:</b>	01 January 2018
		<b>Position End Date:</b>	31 December 2018

### Job Description

#### POSITION DESCRIPTION:

This is a Parental Leave replacement position. The ideal candidate will have experience exhibiting the highest levels of linguistic excellence, pedagogy, professionalism and commitment to the ethos of the College. Experience teaching ATAR level students is preferred. Awareness of teaching in an iPad school and/or using ICT to teach is a requirement.

Applicants must have a genuine love of learning and be able to demonstrate a commitment to student centered-learning, collaborative practice, pastoral care, co-curricular responsibilities and the values of the College.

#### ROLES AND RESPONSIBILITIES:

- Assist with the development and sharing of teaching materials.
- Provide student reports as required.
- Attend Parent/Teacher/Student Interviews as scheduled.
- Attend Staff and Faculty meetings as scheduled.
- Participate in the School's Professional Development activities.

#### QUALIFICATIONS AND EDUCATION REQUIREMENTS:

- Minimum of a Diploma of Education (English, Literature or comparative major)
- Current registration with Teachers Registration Board WA
- Current Working with Children Check

#### SELECTION CRITERIA:

- A high standard of teaching practice based upon an understanding of varied teaching and learning approaches.
- A sound understanding of the principles of Senior and Middle Years Schooling.

- An ability to contribute to an effective professional team with a shared vision for the schooling of early adolescents and young adults.
- An interest in curriculum that is holistic, challenging, integrative and exploratory.
- An understanding of the ways assessment and evaluation may promote learning.
- An appreciation of the importance of feedback on student assessment.
- A good understanding of the place and use of computers within the classroom and as a tool for learning.
- An ability to differentiate the curriculum to cater for different learning abilities.
- A commitment to the College values – Connected to the Spirit, Presence, Compassion, Love of Work, and Audacity.

**The closing date for this position is: 13 September 2017**

Please scroll down and complete the attached application form (fillable PDF) to which you should also attach your:

- Cover Letter
- Selection Criteria
- Copies of all Relevant Qualifications
- Copy of TRBWA Registration
- Copy of Working with Children Check
- Statement of Service (Graduate Teachers excepted)

All applications should be submitted electronically to:

Mrs Alison Morgan (HR Officer) [morgan.alison@ncc.wa.edu.au](mailto:morgan.alison@ncc.wa.edu.au)

Please note, only applicants who fill out the College Application Form will be considered for this role.



## INFORMATION FOR APPLICANTS

The ideal applicant would be able to demonstrate the following attributes:

- Authentic witness to faith
- Innovative and creative educator
- Abreast of current educational changes and contemporary education practices
- Excellent relationships with students
- Strong pedagogical skills
- Work well with staff in a collaborative manner
- Passionate about their profession
- Teaching style based in reflective practice
- Ability to innovate and or initiate

Applicants, who are subsequently shortlisted, should note that the Selection Panel is very keen to ensure that it is fully informed about a particular applicant's strengths. As such, in the interview, it is acceptable for applicants to refer to notes or other documents such as portfolios, which may provide evidence of particular skills or accomplishments.

Please complete the Application for Employment to which you should attach your:

- Cover Letter
- Copies of all relevant qualifications
- Copy of TRBWA registration
- Copy of Working With Children card

# APPLICATION FOR TEACHING POSITION

## 1. Personal

Name:

Address

Phone: Home:

Mobile:

Email:

Date of Birth:

Current School:

Current School's Contact Details:

Religious Denomination:

Catholic Education of WA (CEWA) Accreditation

Accreditation Status (Select one):

Accreditation to Work in a Catholic School

Accreditation to Teach in a Catholic School

Accreditation to Teach Religious Education

Accreditation for Leadership of the Religious Education Learning Area

**Educational Qualifications** (Including those for Religious Education)

Qualification	Name of Institution	Year Obtained
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2. **Teaching and Leadership Experience** (Indicate, in order, positions held, commencing with most recent)

<b>School Current Employer</b>	<b>Dates</b>	<b>Position Held Years/Subjects</b>
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3. **Referees**

Names and addresses of persons who have consented to act as referees.

The Principal reserves the right to contact persons not nominated in this application.

**Professional Referee 1** (someone with whom you have worked recently):

Name:

Address:

Phone: Home/Mob:

Business:

**Professional Referee 2** (someone with whom you have worked recently)

Name:

Address:

Phone: Home/Mob:

Business:

## **Current Employer**

Name:

Address:

Phone: Home/Mob:

Business:

If you do not want the Current Employer to be contacted please outline your reasons, and nominate as a referee a previous employer or another person to whom you have been responsible in your employment.

Reason:

## **Alternative to Current Employer**

Name:

Address:

Phone: Home:

Business:

## **Parish Priest**

Name:

Address:

Phone: Home:

Business:

## **4. Teaching and Learning**

From the drop down menu please select the description that indicates your proficiency level in the following:

My knowledge of the Australian Curriculum is

My understanding of the WACE post 2014 is

My understanding of the AITSL Standards is

My content knowledge in my Learning Area is

My engagement with current trends in education through professional development is

My ability to use the most appropriate teaching practices in the classroom is

My ability to engage students in the curriculum is

My understanding of what it is to be a 21<sup>st</sup> Century learner is

My ability to effectively incorporate ICT in my Learning Area is

### **Relationships/Qualities/Skills**

My colleagues would describe my ability to work collaboratively as

My communication and interaction with other staff members is

My current line manager would describe my student behaviour management skills as

I would describe the way I relate to students as

My communication with students is

Parents would describe my communication with them as

My ability to motivate and encourage others is

My ability to show initiative is

My ability to work independently is

My public speaking abilities are

My written communication skills are

My IT skills are

My ability to use MAZE is

My ability to use a LMS such as SEQTA is

### **Faith and Life**

My understanding of the values that underpin a Catholic education is

My fostering of the ethos in my current school would be described by my school's community as

My pastoral concern for students would be described by others as

My pastoral concern for staff would be described

by others as

My understanding of the Scriptures and how they can be linked to contemporary life is

My ability to lead a variety of liturgical practices is

5. Applicants are asked to provide two examples of their teaching experience that have emanated from their own reflective practice, which required them to collaborate with others, and resulted in innovation or an initiative being implemented in the teaching program, department or school. Ideal length would be approximately half a page of A4 typed.

Example 1:

Example 2:



# NAGLE CATHOLIC COLLEGE

## Notice concerning Collection of Information

1. In applying for this position you will be providing Nagle Catholic College with personal information. We can be contacted by telephone at (08) 9920 0500, by fax at (08) 9920 0515, and by e-mail at [admin@ncc.wa.edu.au](mailto:admin@ncc.wa.edu.au).
2. If you provide us with personal information, for example your name and address or information contained on your resume, we will collect the information in order to assess your application.
3. You agree that we may store this information for as long as is necessary to finalise the appointment.
4. Nominated referees of short-listed applicants may be contacted prior to the offering of a position. Non-nominated referees may also be contacted.
5. You may seek access to your personal information that we hold about you if you are unsuccessful for the position. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact upon the privacy of others.
6. We will not disclose this information to a third party without your consent.
7. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish, that the School does not usually disclose the information to third parties and that we may store their information until the completion of the appointment process.

**Where did you see this position advertised?**

**Date:** \_\_\_\_\_